

**MINISTRY OF EDUCATION AND SCIENCE OF THE KYRGYZ REPUBLIC
MINISTRY OF HEALTH OF THE KYRGYZ REPUBLIC
"SALYMBEK UNIVERSITY" INSTITUTION**



APPROVED
at the general meeting of the Founders of
"Salymbekov University" Institution
Protocol No. _____ "____" _____ 20____

APPROVED
President of the "Salymbekov University"
Institution Zhumadilov E.Zh.
Order No. _____ "____" _____ 20____

**GENERAL RULES AT
"SALYMBEKOV UNIVERSITY" INSTITUTION**

Bishkek 2019

1. GENERAL REGULATIONS

1.1 This Regulation discloses the main activities of the institution of the educational organization "Salymbekov University" (hereinafter referred to as the University), its goals and objectives, structure.

1.2. The University is created, reorganized and liquidated in accordance with the legislation of the Kyrgyz Republic and in accordance with the Charter of the University.

1.3. The University acquires the rights of a legal entity from the date of its state registration.

1.4. The University conducts educational activities on the basis of Licenses for educational activities of the authorized state body in the field of education.

1.5. Licensing of the University's activities and state accreditation are carried out in the manner prescribed by the legislation of the Kyrgyz Republic.

1.6. The University is guided in its activities by the Law of the Kyrgyz Republic "On Education", the Charter of the University, normative acts in the field of education, this Regulation.

1.7. **The purpose of the University** is aimed at achieving the strategic goals established by the Charter of the University, providing citizens with higher professional education in accordance with the requirements of the Kyrgyz Republic.

1.7. **The mission of the University** is to meet the needs of an individual in intellectual, creative, spiritual, moral, personal development, to obtain quality education and proper upbringing and to meet the needs of society and the state for highly qualified specialists and modern personnel with higher education, secondary vocational education.

1.8. The main directions of the University's activities are the provision of educational services in all forms of education, directions and programs of general and vocational education and the implementation of the following types of basic educational programs:

- general education: teaching and upbringing of children and youth in the framework of preschool education programs, programs of primary, basic and secondary general education;
- vocational training: vocational training programs in the professions of workers, positions of employees, retraining and advanced training programs for workers, employees;
- primary vocational education: training programs for skilled workers in all main areas of socially useful activities on the basis of basic general and secondary general education;
- secondary vocational education: training programs for qualified workers and mid-level specialists in all the main areas of socially useful activity on the basis of basic general, secondary, general primary, vocational education;
- higher professional education: bachelor's programs, specialist programs, master's programs for the training of highly qualified specialists in all main areas of socially useful activity;
- postgraduate professional education: postgraduate programs, doctoral programs and other programs for the training of highly qualified specialists and scientific and pedagogical personnel in all main areas of socially useful activity.

The University, as part of its educational activities, provides the following types of additional educational programs:

- general developmental programs, additional pre-professional programs and other programs aimed at comprehensive, intensive and continuous personal development;
- professional programs: improving qualification, professional retraining and other programs aimed at continuous improvement of professional skills, improving business skills and professional development of citizens.

1.9. **The main tasks of the University** are:

- training of highly qualified personnel in all forms of education, directions and specialties of additional vocational, primary and secondary vocational, higher vocational and postgraduate education;

- training and education of students in all general education and additional programs in accordance with state educational standards;
- implementation of additional general education programs, teaching of special courses and cycles of disciplines, tutoring, incl. according to individual programs;
- training and obtaining higher professional education in related specialties, according to reduced and accelerated educational programs for obtaining a second specialty;
- training of specialists under the licenses of universities, including foreign ones, with which agreements on cooperation have been concluded (consortium, representative office, branches, etc.);
- retraining and advanced training of managers and other employees and specialists of various profiles, as well as the introduction and dissemination of other innovative additional professional programs;
- creating the necessary conditions for the preparation of dissertations by scientific and pedagogical workers for the degrees of Doctor of Science (including PhD) and Candidate of Science;
- Creation and implementation of various educational programs and additional types of training with the issuance of certificates in accordance with the current legislation and regulations;
- publishing and replication of educational, scientific and other products based on the results of research activities;
- organization of fundamental, applied scientific and methodological research, experimental development, experimental design, technological, expert and analytical work, as well as their introduction into practice;
- cooperation with international and foreign organizations, institutions and enterprises in the field of education and science, implementation of interstate and international educational, scientific, research, cultural, social and other programs;
- promoting the integration of science and education into the international research and educational space, the introduction and dissemination of world innovative practices, as well as the successful cooperation of education, science and business in the country;
- publication of scientific monographs, textbooks, teaching aids, periodicals and other publishing products for the dissemination of foreign and accumulated at the University scientific and educational experience;
- formation of a modern material and technical base for the organization and conduct of scientific research and the educational process in order to effectively implement the statutory activities of the University;
- creation and opening in the country and abroad of any structural divisions and educational organizations within the University, providing education in various programs and areas of general and professional education;
- implementation of scientific and scientific-technical, creative, cultural and educational, sports and health-improving activities;
- achieving organic unity of the content of education, training and programs of scientific activity in accordance with the need for specialists of the appropriate educational level;
- organization of scientific seminars, conferences, olympiads, competitions, research coursework, diploma, master's and other works of students and scientists;
- training of scientific and scientific-pedagogical personnel and their certification;
- ensuring the cultural and spiritual development of the individual, educating people who study at the University in the spirit of patriotism and respect for the Constitution of the Kyrgyz Republic;
- formation of a positive image of the Kyrgyz Republic, strengthening of international relations through the provision of educational services to foreign citizens;
- internship of students, graduate students, doctoral students, teachers and administration of the University abroad;
- raising the educational and cultural level of citizens;
- preparing young people for independent scientific or teaching activities;

- informing applicants and students about the situation in the employment market;
- pre-university training of applicants, incl. foreign citizens;
- carrying out other types of educational and scientific activities to achieve and implement the statutory goals and objectives of the University in accordance with the legislation of the Kyrgyz Republic, and this Charter.

2. COMPOSITION AND STRUCTURE OF THE UNIVERSITY

2.1. The university independently forms its structure and may have in its structure various structural units that ensure the implementation of educational, scientific and other activities. Structural divisions operate without the right of a legal entity.

2.2. The University may include institutes, colleges, lyceums, schools and other economic entities with the right of a legal entity.

2.3. The University includes industrial and social infrastructure facilities.

2.4. In polls on the procedure for organizing the activities of the structural divisions of the University are governed by the relevant Regulations on the structural divisions of the University, approved and in the manner prescribed by the Charter of the University.

2.5. The University includes the following structural divisions:

A) faculties and departments:

❖ International faculty of Medicine:

- Department of Natural sciences and humanitarian;

❖ International Faculty of IT Technologies;

❖ International Faculty of Economics and Law;

❖ International Faculty of Logistics.

B) schools:

❖ Salymbekov Business School;

❖ International language school.

C) departments and divisions:

❖ Development Department:

- Division of External Relations;

❖ Department of Advanced Research:

- Research sector.

❖ Department of Financial and Economic Affairs:

- Department of accounting;

- Financial Monitoring Department;

❖ Department of administrative management:

- Administrative part;

- Department of Information Technology.

❖ Department of Human Resources Development and Office Work:

- Division of the HR;

- Department of office work and supervision of the circulation of documentation.

❖ Educational and methodical department.

D) other structural elements:

❖ Medical center;

❖ Reading room;

❖ Computer room.

3. ADMISSION TO THE UNIVERSITY

3.1. The rules for admission to the University are developed and approved in accordance with the Procedure for admission to higher educational institutions of the Kyrgyz Republic, approved by the Resolution of the Government of the Kyrgyz Republic dated May 27, 2011 No. 256.

The admission of students to the University for all professional programs is carried out in accordance with the law of the Kyrgyz Republic "On Education".

3.2. To consider appeals on the results of entrance examinations conducted by the University, an appeal commission is created, the procedure for which is regulated by the Regulations on the Appeal Commission of the University.

3.3. For each student at the University, a personal file is formed in the prescribed manner.

3.4. The admission of citizens of the Kyrgyz Republic and other states to study at the University is carried out regardless of race, nationality, mother tongue, gender, social status, place of residence, religion, beliefs and party affiliation. Restrictions on admission by age, health status, criminal record established by law are applied specifically for each specialty.

3.5. The University carries out training of foreign citizens in the areas of training, the nomenclature of which is determined by the Rector of the University, on the basis of a license, as well as advanced training and retraining of foreign specialists.

3.6. Admission to training of citizens of other states is carried out in accordance with the legislation of the Kyrgyz Republic, on the basis of international treaties that have entered into force in accordance with the established procedure, to which the Kyrgyz Republic is a party, as well as on the basis of agreements between educational organizations or with individual citizens.

3.7. All types of educational services, including those provided within the framework of educational standards and programs, are provided on the basis of full compensation for training costs with the conclusion of a written agreement on education with legal entities and (or) individuals.

3.8. The University has the right to independently resolve issues on the conclusion of agreements on education, determine the obligations of the parties and other conditions that do not contradict the legislation of the Kyrgyz Republic and the Charter of the University.

3.9. The procedure for admitting citizens to the University, the list of documents provided by applicants, the terms for starting and accepting documents, the procedure for considering appeals and other issues are determined by the admission rules.

3.10. The enrollment of applicants to the number of students according to the results of the Republican test (GRT) is carried out in the presence of an original certificate of test results. The ORT results of applicants who have confirmed their desire to study at the University by submitting the necessary documents to the admissions committee must be confirmed by the Independent Testing Service before enrollment.

3.11. Admission to the University is carried out by the admission committee, approved by the rector, on a competitive basis based on the results of entrance exams, testing and interviews. The admissions committee acts in accordance with the Regulations on the University Admissions Committee.

3.12. A student of the University is a person enrolled in the University for training in accordance with the established procedure. Enrollment in the University is carried out by the order of the Rector of the University.

3.13. Students of the University are persons studying at preparatory departments, in structural divisions of advanced training and retraining of employees.

3.14. The status of a student of the University in terms of receiving educational services is equated to the status of a student. The legal status of students, as well as the organization of their training are determined by the Regulations on the relevant structural divisions, approved by the Rector of the University.

3.15. The legal status of postgraduate and doctoral students, as well as the procedure for enrollment and training, are determined by the Regulations on Postgraduate Education in the Kyrgyz Republic, approved by the Government of the Kyrgyz Republic.

4. EDUCATIONAL ACTIVITIES OF THE UNIVERSITY

4.1. The University implements the main educational programs of bachelor's, specialty, master's and forms of implementation of educational programs, including full-time, part-time, part-time, using distance learning technologies, a network form of implementation of educational programs, etc.

A combination of various forms of education is allowed, including the combination of full-time training with work at an enterprise, institution, organization (training on an individual schedule).

For all forms of education, including in the case of their combination within a specific basic educational program, there is a single State educational standard.

4.2. The University provides educational services for all general education and professional programs aimed at providing quality education and development of human resources, on a paid basis in the manner determined by the legislation of the Kyrgyz Republic and the Charter of the University.

4.3. Basic educational programs are implemented at the University in accordance with the Regulations on the Educational Organization of Higher Professional Education of the Kyrgyz Republic, approved by the Resolution of the Government of the Kyrgyz Republic dated February 3, 2004 No. 53.

4.4. The terms of study for basic educational programs for each level of education, profession, specialty and direction of education and training are established in accordance with the legislation of the Kyrgyz Republic and regulatory documents of the University.

The terms of mastering the basic educational programs of a junior specialist, bachelor's, specialist's and master's degrees are determined by the relevant State educational standards.

4.5. The terms of study in full-time and part-time forms during the implementation of basic educational programs of higher professional education can be increased by up to 1 year compared to the duration of full-time studies on the basis of the decision of the Academic Council of the University.

4.6. Forms and terms of training, forms of implementation of specific educational programs for additional and additional professional education are determined by the regulatory documents of the University that regulate admission to the University and the organization of the educational process.

4.7. About B Suitable requirements for the organization of educational process at the University of the main educational programs of different levels established by the legislation of the Kyrgyz Republic in the field of education.

4.8. The organization of the educational process at the University according to educational programs of higher professional education is regulated by curricula in areas of training (profiles, specialties), State educational standards of higher professional education, model educational programs, basic educational programs.

4.9. At the University, the academic year usually begins on September 1. The beginning and end of the student's studies in the corresponding course is formalized by the order of the rector.

In the academic year, holidays are established with a total duration of at least 8 weeks.

4.10. Training sessions at the University are conducted in the form of lectures, tutorials, seminars, practical classes, laboratory work, examinations, workshops, creative meetings, independent work, distance learning, scientific - research, practice, course design (course work), as well as through perform qualifying work (degree projects or work,

master's thesis), as well as the exams, tests, protection abstracts, control. The University may establish other types of study activities.

4.11. For all types of classroom training sessions, the academic hour is set within 40-50 minutes.

4.12. The university, through the purposeful organization of the educational process, the choice of forms, methods and means of teaching, the use of distance learning, creates conditions for the development of educational programs of a certain level and orientation. The use of inhuman, as well as dangerous for the life or health of students, teaching methods is prohibited.

4.13. The University assesses the quality of mastering the basic educational programs through the implementation of current and midterm monitoring of progress, intermediate certification of students and state final certification of graduates.

4.14. The grading system for the intermediate certification of students, the forms and procedure for its implementation are indicated in the local acts on the organization of the educational process at the University.

4.15. Students studying at the University on basic professional programs, during intermediate certification, take no more than 10 exams and 10 credits during the academic year. This number does not include exams and credits in physical education and electives.

4.16. Transfers from course to course and the issuance of education documents of the state standard are carried out in accordance with the provisions and orders of the authorized body in the field of education and science of the Kyrgyz Republic.

4.17. State final certification of the University graduate is mandatory and is carried out after mastering the main educational program in full.

4.18. The University issues state-recognized documents on the level of education and (or) qualifications (degrees) to persons who have passed the final state attestation.

4.19. Educational activities at the University are carried out in the state, official and English languages, with the creation of branches and the opening of representative offices, training can be conducted in other languages.

4.20. The University has the right to provide the population, enterprises, institutions and organizations with paid additional educational services that are not provided for by the relevant educational programs and state standards.

4.21. A graduate of the University and a student who was expelled before graduation from the University is issued a document on education from a personal file, on the basis of which he was enrolled in the University. A certified copy of the document remains in the personal file. All other documents (extracts from enrollment, graduation or retirement orders, grade book, student ID, etc.) remain for storage in a personal file.

5. SCIENTIFIC ACTIVITIES OF THE UNIVERSITY

5.1. The university carries out fundamental and applied scientific research, applies the latest scientific achievements and technologies in teaching, develops science-intensive projects in the interests of developing the economy and ensuring the country's security, carries out innovative activities, expert, advisory and analytical work and services, training scientific and pedagogical personnel, conducting technological, experimental and other developments in all directions.

5.2. The scientific activity of the teaching staff and staff of the University is carried out through the Research Sector (RS), which is a structural subdivision of the University. Research, educational and scientific, production and other self-supporting laboratories, design bureaus and other services that work on a contractual basis and on orders are functioning within the RS.

5.3. The training of scientific personnel and their advanced training is carried out according to the programs of higher, postgraduate and additional professional education of the University or in research institutions attached to it, as well as by attaching persons with academic degrees to the

University, transferring teachers to scientific positions for the preparation of doctoral dissertations, providing sabbatical to complete the dissertation.

5.4. The University independently determines the direction and methods of scientific research, carries out scientific and innovative activities, training personnel for programs of higher, postgraduate and additional professional education, as well as international cooperation in the field of education, scientific and scientific-technical, innovative and other activities in accordance with the legislation Of the Kyrgyz Republic, the Charter of the University and international treaties.

5.5. The general management of the scientific activities of the university is carried out by the rector of the university. Conducting and implementing research and innovation policy, strategic management of research work, improving the quality and efficiency of scientific research is entrusted to the Academic Council, whose activities are regulated by the relevant regulation.

5.6. The university creates an innovative infrastructure that promotes the commercialization of the results of intellectual activity and the development of innovative entrepreneurship. The innovative activity of the University is carried out in various forms, including in the form of the implementation of innovative projects and programs.

5.7. The intellectual property of the University is subject to protection on an equal basis with other types of property of the University in accordance with the legislation of the Kyrgyz Republic. The University independently manages intellectual property rights, including those obtained as part of the implementation of intellectual activity, including the use of such results and obtaining income from the disposal of rights.

6. MANAGEMENT OF THE UNIVERSITY

6.1. The University is managed on the basis of the following principles:

- autonomy and self-government;
- delineation of the rights, powers and responsibilities of the rector, the administration of the University and structural divisions of the University;
- combination of collegiality and one-man management;
- democratization;
- decentralization;
- independence from political parties, public and religious organizations.

6.2. The direct management of the University is carried out by the President, who exercises general management and control of the University within the limits of his competence in accordance with the Charter of the University.

6.3. Interference of state authorities in the organization of the educational process, scientific and economic activities of the University is not allowed.

6.4. The rights and obligations of the President are enshrined in the Charter of the University.

6.5. The rector and vice-rectors are hired under a contract.

The distribution of responsibilities between the rector, vice-rectors and other senior officials is established by the order of the President of the University, which is brought to the attention of the entire staff of the University.

6.6. The President determines the duties of the University employees.

6.7. The administrative and managerial staff (administration) of the University consists of the President and the Vice President. The Vice President is hired under a contract.

6.8. To solve current issues of activity at the University, the following are created and operate:

- General meeting of founders;
- Academic Council (University, Institute, Faculty);

- working bodies (administration, rectorate, dean's offices, admissions, certification and appeal, examination commissions, revision commission of the University);
- bodies of public self-government (general meeting of the labor collective, supervisory and board of trustees).

6.9. The Academic Council carries out the general coordination of the University's work in terms of educational, educational, methodological, research, scientific and methodological work, recruiting and training of scientific and pedagogical personnel.

6.10. The decisions of the Academic Council on the selection, placement, dismissal of personnel, financial and economic activities are of a recommendatory nature.

6.11. The composition of the Academic Council is approved by the President of the University for a period of 2 years in agreement with the General Meeting of Founders and the authorized state body in the field of education and science of the Kyrgyz Republic. The Chairman of the Academic Council is the Rector of the University.

6.12. The Academic Council includes the rector, vice-rectors, deans of faculties, the head of the educational and methodological department, heads of departments, heads of other scientific and pedagogical departments, student public organizations (this contingent should not exceed 50 percent of the total number of the Academic Council). Also, the Academic Council includes representatives of faculties and other structural educational units, from among the leading scientists, professors and associate professors, elected in the prescribed manner.

6.13. The Academic Council may include heads of scientific and research institutions, prominent scientists, art and culture workers in the field of training specialists, representatives of business and government agencies who do not work at the University.

6.14. The powers of the Academic Council of the University are enshrined in the Charter of the University and the Regulations on the Academic Council of the University.

6.15. In order to take into account the opinions of students at the University, representative bodies of students are created: student councils.

6.16. The general management of the University is carried out by the administration and the rectorate.

The Rector is responsible for the activities of the structural divisions of the University related to the educational, educational and methodological work of departments, the educational and methodological department, schools and institutes.

6.17. The competence of the administration includes the coordination of research activities, personnel policy, accounting and financial accounting, foreign policy, administrative and economic activities, management of the library fund, dormitories and other movable and immovable objects of the University.

6.18. The rector represents the institute of the administration, while the activities of the administration are carried out in the person of the vice president. In their activities, the rectorate and administration are controlled by the President of the University.

6.19. The Supervisory Board of the University carries out internal supervision over the activities of the University. The Supervisory Board of the University is elected by the Founders, in the amount of 3 people: one chairman and two members of the board.

6.20. The Supervisory Board of the University operates on a voluntary basis. The procedure for the formation and activity of the Supervisory Board of the University is determined by the Charter of the University and the regulation on the Supervisory Board.

6.21. The Audit Commission exercises control over the financial and economic activities of the University, is responsible for its activities before the General Meeting of Founders, provides it with reports on audits and inspections carried out.

6.22. The chairman and members of the audit commission are appointed and dismissed by the decision of the General Meeting of Founders. The number of members of the Audit Commission is at least 3 people. The term of office of the Audit Commission is no more than 3 years.

6.23. The Audit Commission checks the financial statements, balance sheets, cash, property, accounts and other reports of the University. All officials of the University provide all the necessary materials at the disposal of the Auditing Commission.

6.24. The procedure for the formation and activities of the University Audit Commission is determined by the University Charter and the Regulations on the Audit Commission.

7. STUDENTS AND EMPLOYEES OF THE UNIVERSITY

7.1. A student is an individual who is mastering an educational program.

7.2. The student receives higher professional education in the chosen direction of training (profile), specialty within the limits of the corresponding state educational standard by mastering the corresponding basic educational program of higher professional education.

7.3. The student is guaranteed freedom of transfer to another educational organization of higher professional education, restoration to the University in accordance with the "Regulations on the procedure for transfer, expulsion and restoration of students of higher educational institutions of the Kyrgyz Republic", approved by the Government of the Kyrgyz Republic dated May 29, 2012 No. 346.

7.4. The student has the right to be reinstated in the number of students of the University for places funded from state budgetary allocations within 10 years after expulsion from the University for a good reason.

The procedure and conditions for the restoration of persons expelled from the University for no good reason or on the initiative of the University are determined by the local regulatory act of the University. At the same time, the specified category of persons has the right to be restored only to places funded by individuals and (or) legal entities.

7.5. Full-time students of the University and receiving education at the expense of state budgetary allocations are provided with scholarships in accordance with the legislation of the Kyrgyz Republic in the manner determined by the Academic Council of the University.

Other rights, social guarantees and benefits, as well as the obligations of students are established by the legislation of the Kyrgyz Republic, the Charter of the University and other acts regulating the activities of the University.

7.6. For non-fulfillment of the curriculum in the direction of training (profile) of the specialty within the established timeframe for unreasonable reasons, violation by the student of the obligations stipulated by the Charter of the University and the rules of its internal regulations, disciplinary measures may be applied to the student up to expulsion from the University.

The procedure for expulsion is determined in accordance with the "Regulations on the procedure for transfer, expulsion and restoration of students of higher educational institutions of the Kyrgyz Republic", approved by the Government of the Kyrgyz Republic dated May 29, 2012 No. 346.

7.7. The University provides positions for scientific and pedagogical workers, engineering and technical, administrative, production, educational support and other personnel.

7.8. Scientific and pedagogical workers include the positions of director of the institute, dean of the faculty, head of the department, professor, associate professor, senior teacher, teacher and assistant.

7.9. The replacement of all positions of scientific and pedagogical workers at the University, with the exception of the positions of the director of the institute (dean of the faculty) and the head of the department, is made by contract. When filling positions of scientific and pedagogical workers, the conclusion of a contract is preceded by a competitive selection.

7.10. The procedure for filling positions of scientific and pedagogical workers at the University is established by the "Regulations on the procedure for filling positions of the teaching staff of higher educational institutions of the Kyrgyz Republic", approved by the Government of the Kyrgyz Republic No. 346 dated May 29, 2012.

7.11. Scientific and pedagogical workers of the University enjoy the rights and perform duties in accordance with the legislation of the Kyrgyz Republic, the Charter of the University and job descriptions approved by the Rector of the University.

7.12. Persons with higher professional education are admitted to teaching at the University. The educational qualification of these persons is confirmed by state documents on the corresponding level of education and (or) qualifications (degree).

7.13. The working time and study load for scientific and pedagogical workers is established by the University in accordance with the legislation of the Kyrgyz Republic on education.

7.14. Dismissal of scientific and pedagogical workers on the initiative of the University administration in connection with a reduction in staff due to a decrease in the teaching load is allowed only after the end of the academic year.

7.15. The rights and obligations of the administrative, engineering, technical, production, educational, support and other personnel of the University are determined by the labor legislation of the Kyrgyz Republic, the Charter of the University, the internal labor regulations of the University and job descriptions. Labor relations between this category of workers and the University are regulated on the basis of an agreement.

7.16. For success in educational, methodological, scientific, educational work and other activities stipulated by the Charter of the University, the employees of the University are given various forms of moral and material incentives.

7.17. Labor and socio-economic relations at the University are resolved on the basis of the Law of the Kyrgyz Republic "On Education", other laws and other regulatory legal acts of the Kyrgyz Republic, as well as within the framework of a collective agreement, the adoption and implementation of which are determined by the legislation of the Kyrgyz Republic.

8. TRAINING OF SCIENTIFIC, PEDAGOGICAL AND SCIENTIFIC STAFF

8.1. Training of scientific, pedagogical and scientific personnel is carried out in postgraduate (postgraduate) and doctoral studies of the University, in accordance with the "Regulations on the training of scientific, pedagogical and scientific personnel in the Kyrgyz Republic, approved by the Government of the Kyrgyz Republic dated July 16, 2018 No. 327.

8.2. The number of persons admitted to the postgraduate and doctoral studies of the University for training at the expense of the state budget of the Kyrgyz Republic, and the structure of their admission are established by the University.

8.3. The University has the right to admit citizens in excess of the established check figures for admission to postgraduate and doctoral studies for the preparation of candidates of sciences and doctors of sciences on the basis of contracts concluded with legal entities and (or) individuals.

8.4. The rights, obligations, social guarantees and benefits of graduate students, doctoral students and applicants for academic degrees are established by the legislation of the Kyrgyz Republic, the Charter of the University and other acts regulating the activities of the University.

8.5. Advanced training of scientific and pedagogical workers of the University is carried out at least once every 5 years through training, internships, preparation and defense of dissertations, participation in seminars, as well as using other types and forms of advanced training.

9. FINANCIAL AND ECONOMIC ACTIVITIES OF THE UNIVERSITY

9.1. The University is assigned for permanent (unlimited) use of land plots allocated to it in accordance with the established procedure.

9.2. The University has the right to act as a tenant in accordance with the legislation of the Kyrgyz Republic.

9.3. Financing of the University's activities is carried out at the expense of its own funds, voluntary donations and targeted contributions of legal entities and individuals, including foreign ones; funds from other sources in accordance with the Charter of the University. Other sources of formation of property and income of the University are established by the Charter of the University.

9.4. The income from the University's own activities, after settlements with the budget and other obligatory payments, goes to its full disposal for the implementation of the Statutory goals.

9.5. The University, in accordance with the legislation of the Kyrgyz Republic and its Charter, has the right to carry out in excess of the established tasks (check figures) for

9.6. the admission of students to train specialists of the appropriate level of education with payment of tuition fees, to provide paid additional educational services that are not provided for by the relevant educational programs and state educational standards, under contracts with legal entities and (or) individuals.

These types of activities cannot be provided in exchange for and within the framework of educational activities financed from their own funds.

The cost of training and the amount of payment for the provision of additional educational services are approved by the President in accordance with the decision of the Academic Council of the University, taking into account the approved cost estimate.

9.6. The University independently solves issues related to the conclusion of contracts, determination of obligations and other conditions that do not contradict the legislation of the Kyrgyz Republic and the Charter of the University.

9.7. The complete procedure for property rights and the legal basis for the financial and economic activities of the University are established by the Charter and local acts of the University.

10. INTERNATIONAL AND FOREIGN ECONOMIC ACTIVITIES OF THE UNIVERSITY

10.1. The University has the right to carry out international cooperation in areas corresponding to the fields of its activities (education, science, culture, sports and others), in accordance with the legislation of the Kyrgyz Republic and regulatory legal acts on the basis of interstate and intergovernmental agreements, as well as international direct agreements and contracts.

10.2. Training, retraining and advanced training of citizens of foreign states at the University, teaching and research work of citizens of the Kyrgyz Republic abroad within the quota established by the Government of the Kyrgyz Republic are carried out in accordance with the legislation of the Kyrgyz Republic on the basis of interstate agreements, agreements between the Ministry of Education and Science of the Kyrgyz Republic and the relevant educational authorities of foreign states, as well as under direct contracts concluded by the University with foreign legal entities, including educational institutions or with foreign citizens.

10.3. The University carries out international cooperation in the field of general and vocational education and professional development of specialists, teaching activities, scientific and other works, including through direct relations with foreign educational institutions and enterprises, international organizations.

10.4. All rights of the University and forms of international cooperation of the University are specified in the Charter of the University.

10.5. The University carries out foreign economic activity not prohibited by the current legislation on its own behalf in the manner prescribed by law, concludes transactions and other legal acts with representatives of foreign states both in the Kyrgyz Republic and abroad, and has its own monetary fund.

10.6. The funds received by the University as a result of foreign economic activity are not subject to seizure and taxation, including compulsory sale, if they are spent on the implementation of the main tasks defined for higher educational institutions by the law "On Education in the Kyrgyz Republic".

11. FINAL PROVISIONS

11.1. This Regulation on the University has been developed in accordance with the Charter of the University and regulatory legal acts in the field of education of the Kyrgyz Republic.

11.2. This Regulation is not the only local act of the University that regulates the activities of the University.

11.3. In order to clarify the provisions on the disclosure of structural subdivisions, rights and responsibilities of departments, the internal order of functioning of the University accepted the position, instructions, rules, codes, regulating the activity of separate first functional unit, which are the local regulations of the University.

11.4. For all issues not reflected in this Regulation, the employees and administration of the University are guided by the provisions of the Charter of the University and local regulations of the University.

APPROVAL AND RECOGNITION SHEET

" ____ " _____ 20____

Vice President of "Salymbekov University"

Institution

Esenamanov U.E.

Rector of "Salymbekov University"

Institution

Zhumadilov E.Zh.

Dean of the Faculty

Head of Educational-methodical department

Akmatova A.T.

Head of department NH

Kasymalieva K.K.

Head of Development department

Kazakov A.A.

Head of Administrative and management
department

Kulmatov A.Sh.

HR department

Registration of changes

[illegible]