

Unofficial translation

**MINISTRY OF EDUCATION AND SCIENCE OF THE KYRGYZ REPUBLIC  
MINISTRY OF HEALTH OF THE KYRGYZ REPUBLIC  
"SALYMBEKOV UNIVERSITY" INSTITUTION**



**AGREED**

**at the meeting of Academic Council  
"Salymbekov University" Institution**

**protocol №\_\_ dated on «\_\_» \_\_\_\_\_ 20\_\_**

**APPROVED**\_\_\_\_\_

**by the rector of "Salymbekov University"  
Institution Zhumadilov E.Zh.**

**dated on «\_\_» \_\_\_\_\_ 20\_\_.**

**REGULATIONS ON  
"SALYMBEKOV UNIVERSITY"  
INSTITUTION**

**Bishkek 2019**



## 1. GENERAL REGULATIONS

1.1 This Regulation reveals the main activities of the educational organization "Salymbekov University» Institution (hereinafter — the University), **its goals and objectives, structure.**

1.2. The University is created, reorganized and liquidated in accordance with the legislation of the Kyrgyz Republic and the University Charter.

1.3. The University acquires the rights of a legal entity from the date of its state registration.

1.4. The University conducts educational activities on the basis of a license for educational activities of the authorized state body in the field of education.

1.5. Licensing of the University's activities and state accreditation are carried out in accordance with the procedure established by the legislation of the Kyrgyz Republic.

1.6. The University is guided in its activities by the Law of the Kyrgyz Republic "On Education", the Charter of the University, regulations in the field of education, and this Regulation.

1.7. **The purpose** of the University is aimed at achieving the strategic goals established by the Charter of the University, providing citizens with higher professional education in accordance with the requirements of the Kyrgyz Republic.

1.7. **The mission** of the University is to training of highly qualified modern personnel capable of implementing creative initiatives and innovative ideas for the benefit of society

1.8. The main activities of the University are the provision of educational services in all forms of education, directions and programs of general and vocational education and the implementation of the following types of basic educational programs:

- general education: education and upbringing of children and youth in the framework of pre-school education programs, primary, basic and secondary general education programs;
- vocational training: vocational training programs for the professions of workers, positions of employees, retraining and advanced training programs for workers, employees;
- primary vocational education: training programs for skilled workers in all major areas of socially useful activities on the basis of basic general and secondary general education;
- secondary vocational education: training programs for qualified workers and mid-level specialists in all major areas of socially useful activities on the basis of basic general, secondary, general primary, vocational education;
- higher professional education: bachelor's degree programs, specialist programs, master's degree programs for the training of highly qualified specialists in all major areas of socially useful activities;
- postgraduate professional education: postgraduate programs, doctoral programs and other programs for the training of highly qualified specialists and scientific and pedagogical personnel in all major areas of socially useful activities.

The University provides the following types of additional educational activities:

- general development programs, additional pre-professional programs and other programs aimed at comprehensive, intensive and continuous personal development;



-professional programs: professional development, professional retraining and other programs aimed at continuous improvement of professional knowledge, improvement of business qualifications and professional development of citizens.

**1.9. The main objectives of the University are:**

- training of highly qualified personnel in all forms of training, directions and specialties of additional professional, primary and secondary professional, higher professional and postgraduate education;
- training and education of students in all general education and additional programs in accordance with state educational standards;
- implementation of additional general education programs, teaching of special courses and cycles of disciplines, tutoring, including individual programs;
- training and obtaining higher professional education in related specialties, in abbreviated and accelerated educational programs for obtaining a second specialty;
- training of specialists under licenses of universities, including foreign ones, with which cooperation agreements have been signed (consortium, representative office, branches, etc.);
- retraining and advanced training of managers and other employees and specialists of various profiles, as well as the introduction and dissemination of other innovative additional professional programs;
- creating the necessary conditions for the dissertation's preparation by scientific and pedagogical workers for the Doctor of Sciences degrees (including PhD) and Candidate of Sciences;
- creation and implementation of various educational programs and additional types of training with the certificate's issuance in accordance with current legislation and regulations;
- publishing and replication of educational, scientific and other products based on the results of research activities;
- organization of fundamental, applied scientific and methodological research, experimental developments, carrying out experimental design, technological, expert and analytical work, as well as their implementation in practice;
- cooperation with international and foreign organizations, institutions and enterprises in the field of education and science, implementation of interstate and international educational, scientific, research, cultural, social and other programs;
- promoting the integration of science and education into the international research and educational space, the introduction and dissemination of world innovative practices, as well as successful cooperation of education, science and business in the country;
- publication of scientific monographs, textbooks, textbooks, periodicals and other publishing products for the dissemination of foreign and accumulated scientific and educational experience at the University;
- formation of a modern material and technical base for the organization and conduct of scientific research and educational process in order to effectively implement the statutory activities of the University;



- creation and opening in the country and abroad of any structural divisions and educational organizations within the University, providing education in various programs and areas of general and vocational education;
  - implementation of scientific and scientific-technical, creative, cultural and educational, sports and recreational activities;
  - achieving organic unity of the content of education, training and research programs according to the need for specialists of the appropriate educational level;
  - organization of scientific seminars, conferences, Olympiads, competitions, research coursework, diploma, master's and other works of students and scientists;
  - training of scientific and scientific-pedagogical personnel and their certification;
- ensuring the cultural and spiritual development of the individual, educating people who study at the University in the spirit of patriotism and respect for the Constitution of the Kyrgyz Republic; formation of a positive image of the Kyrgyz Republic, strengthening of international relations through the provision of educational services to foreign citizens;
- internship of students, postgraduates, doctoral students, teachers and university administration abroad;
  - improving the educational and cultural level of citizens;
  - preparing young people for independent scientific or teaching activities;
  - informing applicants and students about the situation that has developed in the employment market;
  - pre-university training of applicants, including foreign citizens;
  - implementation of other types of educational and scientific activities to achieve and implement the statutory goals and objectives of the University in accordance with the legislation of the Kyrgyz Republic and this Charter.

## II. STRUCTURE OF THE UNIVERSITY

- 2.1. The University independently forms its structure and may have in various structural units that ensure the implementation of educational, scientific and other activities. Structural divisions operate without the right of a legal entity.
- 2.2. The University may include institutes, colleges, lyceums, schools and other economic entities with the right of a legal entity.
- 2.3. The University includes industrial and social infrastructure facilities.
- 2.4. Questions about the procedure for activities organizing of the structural units are regulated by the relevant Regulations of the University, approved in accordance with the procedure provided for by the Charter of the University.
- 2.5. The University consists of the following structural divisions:

### A) Faculties and departments:

- ☐ International Faculty of Medicine:
- Natural and Humanities Department;
- Clinical Courses Department;



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- ☐ International Faculty of IT Technologies;
- ☐ International Faculty of Economics and Law;
- ☐ International Faculty of Logistics.

**B) Schools:**

- ☐ Salymbekov Business School;
- ☐ International Language School.

**C) Departments and their divisions:**

- ☐ Development Department:
    - External Relations Department;
  - ☐ Department of Advanced Research:
    - Research sector.
  - ☐ Department of Financial and Economic Affairs:
    - Accounting Department;
    - Financial Monitoring Department
  - ☐ Department of Case Management:
    - Administrative and economic part;
    - Information Technology Department.
  - ☐ Department of Human Resources Development and Office Management:
    - HR Department;
- Department of Record keeping and supervision of documentation turnover.
- ☐ Educational and methodical department.

**D) Other structural elements:**

- ☐ Medical center;
- ☐ Reading room;
- ☐ Computer room



### III. ADMISSION TO THE UNIVERSITY

3.1. The rules of admission to the University are developed and approved in accordance with the admission Procedure to higher educational institutions of the Kyrgyz Republic, approved by the Government Decree of the KR dated on May 27, 2011 No. 256.

Admission of students to the University for all professional programs is carried out in accordance with the Law of the Kyrgyz Republic "On Education».

3.2. To consider appeals against the results of entrance examinations conducted by the University, an appeal commission is created, the procedure of which is regulated by the Regulations on the University's Appeal Commission.

3.3. A personal file is formed for each student at the University in accordance with the established procedure.

3.4. Admission of the Kyrgyz Republic citizens and other states to study at the University is carried out regardless of race, nationality, native language, gender, social status, place of residence, religion, beliefs and party affiliation. The statutory restrictions on admission by age, health status, and criminal record are applied specifically for each specialty.

3.5. The University trains foreign citizens in the areas of training, the nomenclature of which is determined by the Rector of the University, on the basis of a license, as well as advanced training and retraining of foreign specialists.

3.6. Admission of citizens of other states to study is carried out in accordance with the legislation of the Kyrgyz Republic, on the basis of international agreements and agreements between educational organizations or with individual citizens.

3.7. All types of educational services, including those provided within the framework of educational standards and programs, are provided on the basis of full compensation for training costs with the conclusion of a written education agreement with legal entities and (or) individuals.

3.8. The University has the right to independently resolve issues related to the conclusion of educational agreements, determine the obligations of the parties and other conditions that do not contradict the legislation of the Kyrgyz Republic and the Charter of the University.

3.9. The procedure for admitting citizens to the University, the list of documents provided by applicants, the timing of the start and acceptance of documents, the procedure for considering appeals and other issues are determined by the admission rules.

3.10. Enrollment of applicants in the list of students according to the results of the Republican Test (RT) is carried out in the presence of the original certificate of test results. An Independent Test Service before enrollment must confirm the results of the RT of applicants.

3.11. Admission to the University is made by the admission committee approved by the rector on a competitive basis based on the entrance examination's results, testing and interviews. The Admission Committee acts according to the Regulations on the Admission Committee of the University.

3.12. A University student is a person who has been enrolled in the University for study in accordance with the established procedure. Admission to the University is carried out by order of the Rector of the University.



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3.13. Students of the University are people studying at preparatory departments, in structural units of advanced training and retraining of employees.

3.14. The status of a University student in terms of receiving educational services is equal to the status of a student. The legal status of students, as well as the organization of their training, are determined by the Regulations on the relevant structural units approved by the Rector of the University.

3.15. The legal status of postgraduates and doctoral students, as well as the procedure for enrollment and training are determined by the Regulations on Postgraduate Education in the Kyrgyz Republic, approved by the Kyrgyz Republic Government.

#### **IV. EDUCATIONAL ACTIVITIES OF THE UNIVERSITY**

4.1. The University implements the main educational programs of bachelor's degree, specialty, master's degree and forms of educational programs implementation, including full-time, part-time, correspondence, using distance learning technologies, network form of educational programs implementation, etc.

A combination of various education forms is allowed, including the combination of full-time education with work at an enterprise, institution, organization (training according to an individual schedule).

For all forms of education, including their combination within a specific basic educational program, there is a unified State educational standard.

4.2. The University provides educational services for all general education and professional programs aimed at providing quality education and developing human resources on a fee-based basis in accordance with the procedure established by the legislation of the Kyrgyz Republic and the Charter of the University.

4.3. The main educational programs are implemented at the University in accordance with the Regulations on the educational organization of higher professional education of the Kyrgyz Republic, approved by the Government Resolution of the Kyrgyz Republic dated on February 3, 2004 No. 53.

4.4. The terms of study for the main educational programs for each level of education, profession, specialty and direction of study and training are established in accordance with the legislation of the Kyrgyz Republic and the normative documents of the University.

The terms of mastering the basic educational programs of a junior specialist, bachelor's degree, specialty and master's degree are determined by the relevant State Educational Standards.

4.5. The terms of full-time and part-time study in the implementation of the main educational programs of higher professional education may be increased for up to 1 year compared with the terms of full-time study based on the decision of the Academic Council of the University.

4.6. The forms and terms of study, the forms of implementation of specific educational programs for additional and additional professional education are determined by the normative documents of the University regulating admission to the University and the organization of the educational process.





4.7. General requirements for the educational process organization at the University for the main educational programs of various levels are established by the legislation of the Kyrgyz Republic in the field of education.

4.8. The organization of the educational process at the University according to the educational programs of higher professional education is regulated by the curricula in the areas of training (profiles, specialties), State educational standards of higher professional education, exemplary educational programs, basic educational programs.

4.9. The academic year at the University begins, as a rule, on September 1. The beginning and end of the student's studies in the corresponding course is made out by the order of the rector.

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Holidays with a total duration of at least 8 weeks are established in the academic year.

4.10. Academic classes at the University are held in the form of lectures, consultations, seminars, practical classes, laboratory work, control work, colloquiums, creative meetings, independent work, distance learning, research work, practice, course design (course work), as well as by performing qualification work (diploma projects or works, master's thesis), as well as exams, tests, defense of abstracts, control. The University may establish other types of training sessions.

4.11. For all types of classroom training sessions, the academic hour is set within 40-50 minutes.

4.12. The University, through the purposeful organization of the educational process, the choice of forms, methods and means of teaching, the use of distance learning, creates conditions for the development of educational programs of a certain level and orientation. The use of inhumane, as well as life-threatening or health-threatening teaching methods is prohibited.

4.13. The University evaluates the quality of mastering the basic educational programs through the implementation of current and boundary control of academic performance, intermediate certification of students and the state final certification of graduates.

4.14. The evaluation system during the interim certification of students, the forms and procedure for its conduct are specified in the local acts on the organization of the educational process at the University.

4.15. Students studying at the University according to the main professional programs, during the intermediate certification, pass no more than 10 exams and 10 tests during the academic year. This number does not include exams and tests in physical education and elective subjects.

4.16. Transfers from course to course and issuance of state-issued education documents are carried out in accordance with the regulations and orders of the authorized body in the field of education and science of the Kyrgyz Republic.

4.17. The state final certification of a university graduate is mandatory and is carried out after mastering the basic educational program in full.

4.18. The University issues state-issued documents on the level of education and (or) qualifications (degrees) to persons who have passed the state final certification.

4.19. Educational activities at the University are carried out in the state, official and English languages, with the establishment of branches and the opening of representative offices, training can be conducted in other languages.





4.20. The University has the right to provide paid additional educational services to the population, enterprises, institutions and organizations that are not provided for by the relevant educational programs and state standards.

4.21. A graduate of the University and a student who was expelled before graduating from the University, a document on education will be issued from their personal file, on the basis of which he was enrolled in the University. A certified copy of the document remains in the personal file. All other documents (extracts from the orders on enrollment, graduation or expulsion, record book, student ID, etc.) remain for storage in the personal file.

## **V. SCIENTIFIC ACTIVITY OF THE UNIVERSITY**

5.1. The University carries out fundamental and applied scientific research, applies the latest scientific achievements and technologies in teaching, develops high-tech projects in the interests of economic development and ensuring the security of the country, uses the innovative activities, expert, advisory and analytical work and services, training of scientific and pedagogical personnel, conducting technological, experimental and other developments in all areas.

5.2. The scientific activity of the faculty and staff of the University is carried out through the research sector (RS), which is a structural subdivision of the University. The RS includes research, educational, scientific, production and other self-supporting laboratories, design bureaus and other services operating on a contractual basis and on orders.

The training of scientific personnel and their professional development is carried out according to the programs of higher, postgraduate and additional professional education of the University or in research institutions attached to it, as well as by attaching persons with academic degrees to the University, transferring teachers to scientific positions for the preparation of doctoral dissertations, granting creative vacations to complete work on a dissertation.

5.3. The University independently determines the direction and methods of conducting scientific research, carries out scientific and innovative activities, training of personnel according to programs of higher, postgraduate and additional professional education, as well as international cooperation in the field of education, scientific and scientific-technical, innovative and other activities in accordance with the legislation of the Kyrgyz Republic, the Charter of the University and international treaties.

5.4. The general management of the scientific university's activity is carried out by the rector of the University. Conducting and implementing research and innovation policy, strategic management of research work, improving the quality and effectiveness of scientific research is entrusted to the Academic Council, whose activities are regulated by the relevant regulation.

5.5. The University creates an innovative infrastructure that promotes the commercialization of the results of intellectual activity and the development of innovative entrepreneurship. Innovative activity of the University is carried out in various forms, including in the form of implementation of innovative projects and programs.

5.6. The intellectual property of the University is subject to protection on an equal basis with other types of University property in accordance with the legislation of the Kyrgyz Republic. The University independently manages intellectual property rights, including those obtained in the



framework of intellectual activity, including the use of such results and the receipt of income from the disposal of rights.

5.7. The intellectual property of the University is subject to protection along with other types of university property in accordance with the legislation of the Kyrgyz Republic. The University independently manages the rights to intellectual property, including those obtained as part of the performance of intellectual activity, including the use of such results and the receipt of income from the disposal of rights.

## **VI. THE UNIVERSITY MANAGEMENT**

### **6.1. The University is managed on the basis of the following principles:**

- autonomy and self-government;
- differentiation of the rights, powers and responsibilities of the rector, the University administration and the structural divisions of the University;
- combinations of collegiality and unity of command;
- democratization;
- decentralization;
- independence from political parties, public and religious organizations.

6.2. The direct management of the University is carried out by the President, who exercises general management and control of the University within his competence in accordance with the University Charter.

6.3. Interference of state authorities in the organization of the educational process, scientific and economic activities of the University is not allowed.

6.4. The rights and duties of the President are fixed by the Charter of the University.

6.5. The Rector and vice-rectors are hired by contract.

The distribution of responsibilities between the rector, vice-rectors and other senior officials is established by the President's order of the University, which is brought to the attention of the entire University staff.

6.6. The President determines the official duties of the University employees.

6.7. The administrative and managerial staff (administration) of the University consists of the President and Vice-President. The Vice President is hired under a contract.

6.8. the current issues of the University's activities are fulfilled by:

- Board of Founders meeting
- Academic Council (University, Institute, faculty);
- working bodies (administration, rector's office, dean's offices, reception, attestation and appeal, examination commissions, audit commission of the University);
- public self-government bodies (general meeting of the labor collective, supervisory and board of trustees).

6.9. The Academic Council carries out the overall coordination of the University's work in terms of educational, teaching, research, scientific and methodological work, recruitment and training of scientific and pedagogical personnel.

6.10. The decisions of the Academic Council on the selection, placement, dismissal of personnel, financial and economic activities are advisory in nature.



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6.11. The members of the Academic Council is approved by the President of the University, for a period of 2 years in coordination with Board of Founders meeting and the authorized state body in the education and science field of the Kyrgyz Republic. The Chairman of the Academic Council is the Rector of the University.

6.12. The Academic Council consists of the rector, vice-rectors, deans of faculties, the head of the educational and methodological department, heads of departments, heads of other scientific and pedagogical departments, student public organizations (this contingent should not exceed 50 percent of the total number of the Academic Council). In addition, the academic Council includes representatives of faculties and other structural educational units, from among leading scientists, professors and associate professors, elected in accordance with the established procedure.

6.13. The Academic Council may include heads of scientific and research institutions, prominent scientists, artists and cultural figures in the profile of training specialists, representatives of business and government agencies not working at the University.

6.14. The Academic Council's powers of the University are fixed by the Charter of the University and the Regulations on the Academic Council of the University.

6.15. In order to take into consideration students' opinion at the University created several representative bodies of students: student councils.

6.16. The general management of the University is carried out by the administration and the Rector's office.

The Rector is responsible for the activities of the structural divisions of the University related to educational and methodical work of departments, schools and Institutes.

6.17. The competence of the administration includes the coordination of research activities, personnel policy, accounting and financial accounting, foreign policy, administrative and economic activities, management of the library fund, dormitories and other movable and immovable objects of the University.

6.18. The Rector represents the Institute of the Rector's office, while the Vice-President carries out the activities of the administration. In their activities, the President of the University controls the Rector's office and the administration.

6.19. The Supervisory Board of the University exercises internal supervision over the activities of the University. The Supervisory Board of the University is elected by the Founders, consisting of 3 people: one chairman and two members of the council.

6.20. The Supervisory Board of the University carries out its activities on a voluntary basis. The order of formation and activity of the Supervisory Board of the University is determined by the Charter of the University and the regulations on the Supervisory Board.

6.21. The Audit Commission accomplishes control over the financial and economic activities of the University, is responsible for its activities before the Board of Founders meeting, provides it with reports on audits and inspections.

6.22. The Chairman and members of the Audit Commission are appointed and dismissed by the decision of the Board of Founders meeting. The number of the audit commission members is at least 3 people. The term is no more than 3 years.



6.23. The Audit Commission checks the financial statements, balance sheets, cash register, property, accounts and other statements of the University. All University officials make available to the audit commission all the necessary materials.

6.24. The procedure for the formation and activity of the University's Audit Commission is determined by the Charter of the University and the regulations on the Audit Commission.

## **VII. THE STUDENTS AND EMPLOYEES OF THE UNIVERSITY**

7.1. A student is an individual who is mastering the educational program.

7.2. The student receives higher professional education in the chosen field of training (profile), specialty within the relevant state educational standard by mastering the corresponding basic educational program of higher professional education.

7.3. The student is guaranteed the freedom of transfer to another educational organization of higher professional education, reinstatement to the University in accordance with the "Regulations on the procedure for transfer, expulsion and reinstatement of students of higher educational institutions of the Kyrgyz Republic", approved by the Decree of the Government of the Kyrgyz Republic dated on May 29, 2012 No. 346.

7.4. The student has the right to be reinstated among the University students to places funded by state budget allocations within 10 years after being expelled from the University for a good reason. The procedure and conditions for the restoration of persons expelled from the University for a disrespectful reason or on the initiative of the University are determined by the local normative act of the University. At the same time, the specified category of persons has the right to be restored only to places financed at the expense of individuals and (or) legal entities.

7.5. Full-time students of the University and those receiving education at the expense of state budget allocations are provided with scholarships in accordance with the legislation of the Kyrgyz Republic in the manner determined by the Academic Council of the University.

Other rights, social guarantees and benefits, as well as obligations of students are established by the legislation of the Kyrgyz Republic, the Charter of the University and other acts regulating the activities of the University.

7.6. For non-fulfillment of the curriculum in the direction of training (profile) of the specialty within the prescribed time for disrespectful reasons, violation by the student of the duties provided for by the Charter of the University and the rules of its internal regulations, disciplinary measures may be applied to the student up to expulsion from the University.

The procedure for expulsion is determined in accordance with the "Regulations on the procedure for transfer, expulsion and reinstatement of students of higher educational institutions of the Kyrgyz Republic", approved by the Government Decree of the Kyrgyz Republic dated on May 29, 2012 No. 346.

7.7. The University provides positions for scientific and pedagogical workers, engineering, administrative, production, educational, auxiliary, and other personnel.

7.8. The scientific and pedagogical workers include the positions of director of the Institute, dean of the faculty, head of the department, professor, associate professor, senior lecturer, teacher and assistant.



7.7. The replacement of all positions of scientific and pedagogical workers at the University, with the exception of the Institute's director (dean of the faculty) and the head of the department, is carried out under a contract. When filling the positions of scientific and pedagogical workers, a competitive selection precedes the conclusion of the contract.

7.8. The procedure for the replacement of scientific and pedagogical workers positions at the University is established by the "Regulation on the procedure for the replacement of the teaching staff positions of higher educational institutions of the Kyrgyz Republic", approved by Resolution No. 346 of the Government of the Kyrgyz Republic dated on May 29, 2012.

7.9. Scientific and pedagogical staff of the University use the rights and perform duties in accordance with the legislation of the Kyrgyz Republic, the University Charter and job descriptions approved by the Rector of the University.

7.10. People with higher professional education are allowed to teach at the University. The educational qualification of these specialists is confirmed by state-issued documents on the appropriate level of education and (or) qualifications (degree).

7.11. Working hours and academic load for scientific and pedagogical workers are established by the University in accordance with the legislation of the Kyrgyz Republic on education.

7.12. Dismissal of teaching staff at the initiative of the University administration in connection with the reduction of staff due to a decrease in the academic load is allowed only after the end of the academic year.

7.13. The rights and obligations of administrative, engineering, production, educational, auxiliary and other personnel of the University are determined by the labor legislation of the Kyrgyz Republic, the University Charter, and the internal labor regulations of the University and job descriptions. The labor relations of the specified category of employees and the University are regulated on the basis of a contract.

7.14. Various forms of moral and material encouragement are established for university employees for their success in educational, methodological, scientific, educational work and other activities provided for by the University Charter.

7.15. Labor and socio-economic relations at the University are resolved on the basis of the Law of the Kyrgyz Republic "On Education", other laws and other regulatory legal acts of the Kyrgyz Republic, as well as within the framework of a collective agreement, the adoption and implementation of which are determined by the legislation of the Kyrgyz Republic.

## **VIII. THE PEDAGOGICAL AND SCIENTIFIC PERSONNEL TRAINING**

8.1. The pedagogical and scientific personnel training is carried out in the postgraduate (adjunct) and doctoral studies of the University, in accordance with the "Regulations on the training of pedagogical and scientific personnel in the Kyrgyz Republic, approved by the Decree of the Government of the Kyrgyz Republic dated on July 16, 2018 No. 327.

8.2. The number of persons admitted to postgraduate and doctoral studies of the University to study at the expense of the state budget of the Kyrgyz Republic, and the University establishes the structure of their admission.



8.3. The University has the right to admit citizens in excess of the established control figures for admission to postgraduate and doctoral studies for the candidates of sciences and doctors of sciences preparation on the basis of contracts concluded with legal entities and (or) individuals.

8.4. The rights, obligations, social guarantees and benefits of postgraduates, doctoral students and applicants for academic degrees are established by the legislation of the Kyrgyz Republic, the Charter and other acts regulating the activities of the University.

8.5. Professional development of scientific and pedagogical staff of the University is carried out at least once every 5 years through training, internships, preparation and defense of dissertations, participation in seminars, as well as using other types and forms of advanced training.

#### **IX. FINANCIAL AND ECONOMIC ACTIVITIES OF THE UNIVERSITY**

9.1. Land plots allocated to the University in accordance with the established procedure are assigned to the University for permanent (indefinite-term) use.

9.2. The University has the right to act as a tenant in accordance with the legislation of the Kyrgyz Republic.

9.3. Financing of the University's activities is carried out at the expense of its own funds, voluntary donations and targeted contributions of legal entities and individuals, including foreign ones; funds from other sources in accordance with the University's Charter. The University's Charter establishes other financial sources of the University's property and income.

9.4. The income from the University's own activities, after settlements with the budget and other mandatory payments, is placed at its full disposal for the Statutory Goals implementation.

9.5. The University, in accordance with the legislation of the Kyrgyz Republic and its Charter, has the right to carry out the specialists training of the appropriate level of education with the payment of tuition fees; to provide paid additional educational services under contracts with legal entities and (or) individuals.

Financed activities at the expense of own funds cannot be provided as a substitute for and within the framework of educational activities.

The cost of tuition and the amount of payment for the provision of additional educational services are approved by the President in accordance with the decision of the Academic Council of the University, taking into account the approved cost estimates.

9.6. The University independently resolves issues related to the conclusion of contracts, the definition of obligations and other conditions that do not contradict the legislation of the Kyrgyz Republic and the Charter of the University.

9.7. The full order of property rights and the legal basis of the financial and economic activities are established by the Charter and local acts of the University.

#### **X. INTERNATIONAL AND FOREIGN ECONOMIC ACTIVITY OF THE UNIVERSITY**





**УЧРЕЖДЕНИЕ  
«САЛЫМБЕКОВ УНИВЕРСИТЕТ»**

**Положение об Учреждении  
«Салымбеков Университет»  
Протокол собрания учредителей**

10.1. The University has the right to carry out international cooperation in the areas corresponding to its fields of activity (education, science, culture, sports and others), in accordance with the legislation of the Kyrgyz Republic and regulatory legal acts on the basis of interstate and intergovernmental agreements, as well as international direct agreements and contracts.

10.2. Training, retraining and professional development of foreign states' citizens at the University, teaching and research work of citizens of the Kyrgyz Republic abroad within the quota established by the Government of KR are carried out in accordance with the legislation of the Kyrgyz Republic on the basis of interstate agreements, agreements between the Ministry of Education and Science of KR and the relevant educational authorities of foreign states, as well as under direct contracts, concluded by the University with foreign legal entities, including educational institutions or with foreign citizens.

10.3. The University carries out international cooperation in the field of general and professional education and professional development of specialists, teaching, scientific and other work, including direct relations with foreign educational institutions and enterprises, international organizations.

10.4. All the rights and the forms of international cooperation are specified in the Charter of the University.

10.5. The University carries out foreign economic activity not prohibited by the current legislation on its behalf in accordance with the procedure established by law, concludes transactions and other legal acts with representatives of foreign states both in the Kyrgyz Republic and abroad, and has its own currency fund.

10.6. Funds received by the University as a result of foreign economic activity are not subject to withdrawal and taxation, including mandatory sale, if they are spent on performing the main tasks defined for higher educational institutions by the law "On Education of the Kyrgyz Republic".

## **XI. FINAL REGULATIONS**

11.1. This Regulation on the University has been developed in accordance with the University Charter and regulatory legal acts in the field of education of the Kyrgyz Republic.

11.2. This Regulation is not the only local act regulating the activities of the University.

11.3. In order to disclose the clarified provisions on structural units, the rights and obligations of structural units, the internal functioning of the University, regulations, instructions, rules, codes regulating the activities of a separate functional unit, which are local regulations of the University, are adopted.

11.4. In all matters not reflected in this Regulation, the employees and administration of the University are guided by the Charter and local regulations of the University.

## **APPROVAL AND FAMILIARIZATION SHEET**





**Положение об Учреждении  
«Салымбеков Университет»  
Протокол собрания учредителей**

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E.Zh. Zhumadilov

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Dean of the Faculty

Head of EMD

A.T. Akmatova

Head of NHD

K.K.Kasymalieva

Head of the Development Department

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## Registration of amendments

[illegible]