

Unofficial translation

**MINISTRY OF EDUCATION AND SCIENCE OF THE KYRGYZ REPUBLIC
MINISTRY OF HEALTH OF THE KYRGYZ REPUBLIC
"SALYMBEKOV UNIVERSITY" INSTITUTION**



AGREED

at the meeting of Academic Council
"Salymbekov University" Institution
protocol №__ dated on«__» 20__

APPROVED_____

by the rector of "Salymbekov University"
Institution Zhumadilov E.Zh.
dated on «__» _____ 20__

**REGULATIONS
ON SUMMER TERM**

BISHKEK

1. General Provisions

1.1. This Regulation was developed in order to improve the quality of the educational process, to form students' responsible attitude to all types of studies, to better meet the educational needs of citizens and to prevent the accumulation of academic debts among students studying under the credit system.

1.2. The summer semester is organized on a paid basis in order to provide students with the opportunity to eliminate academic debts, eliminate academic differences in curricula, meet the needs of accelerated and additional education, as well as for students who want to improve their academic rating.

1.3. To support students in exceptional cases (force majeure, difficult financial situation of a student, etc.), if the necessary funds are available and by decision of the University's governing bodies, the summer semester can be organized free of charge.

1.4. The summer semester is organized by the deans of the faculties of the University on the initiative of students for 2-7 weeks to eliminate academic debts through intensive re-education using the method of immersion in one or two disciplines per week and passing the exam in accordance with the regulations for studying on the credit system.

1.5. In the summer semester, a student can take up to 15 credits, depending on the duration of the summer semester set in the academic calendar. In exceptional cases, for example, under extraordinary circumstances (force majeure), which may adversely affect student performance, by decision of the Academic Council, students may be given the opportunity to eliminate academic debt exceeding 15 credits.

1.6. Academic debt at the end of the session is marked by "unsatisfactory" or "did not appear" or "not admitted". To eliminate the academic debt in the discipline, the student must again visit all types of training sessions provided for by the working curriculum for this discipline during the summer semester, obtain admission and pass the exam.

1.7. A student who has scored less than 45 credits at the end of the academic year, taking into account the results of the summer semester, remains on a repeated course of study on a paid basis, including a student studying on a state educational grant / order, since if left on a repeated course, he loses his state educational grant / order for a further period of study.

1.8. A student left for a second course of studies according to the current curriculum in the corresponding year of study.

1.9. Students, including those studying on a grant basis, who have academic debts (who received an unsatisfactory grade), or who did not appear for the summer semester from course to course, are not transferred and will be expelled. Students studying on a grant basis, in this case, are deprived of the state educational grant / order.

1.10. The decision to transfer students from course to course is made after the summer examination session and at the end of the summer semester. The transfer of a student from course to course is subject to the complete elimination of students' academic debts for the previous year of study.

1.11. Students who have academic debts are not subject to expulsion based on the results of examination sessions, since, according to a personal application, they are entitled to participate in the summer semester or a second course of study.

1.12. Students studying on a grant basis, lose the state educational grant upon re-studying.

1.13. A student can be expelled from the university by order of the rector:

- at their own request (without specific reasons);
- in connection with the transfer to another university;
- due to illness (on the basis of a certificate from a medical institution);
- due to family circumstances.

Expulsion at the initiative of the administration is carried out by order of the rector, upon submission of a report by the dean of the faculty:

- for academic debt;
- for violation of academic discipline (non-compliance with the schedule of the educational process, loss of contact with the university, absenteeism from academic leave at the end of its term);
- for violation of internal regulations, rules of living in a hostel;
- in connection with the failure to pass the state final certification;
- for committing unlawful acts after the entry into force of a court verdict, by which a student is sentenced to imprisonment or to another punishment that excludes the possibility of continuing his studies;
- in connection with the failure to fulfill the terms of the contract of training costs.

1.14. Registration for the summer semester for re-study of disciplines is carried out at the end of the academic year within 1 week after the end of the examination session.

2. Organization of the summer semester

2.1. During the summer semester, an opportunity is provided to eliminate academic debt / academic distinction for the following categories of students:

- not completed the course program in full, scored less than 60 credits per academic year;
- having an academic distinction associated with a transfer from one direction to another, or to another form of education;
- wishing to study additional courses and gain additional credits.

2.2. During the summer semester, a full study of uncredited disciplines is carried out in the amount approved by the working curriculum of the direction.

2.3. The selection of teachers for teaching students in the additional summer semester is made on the basis of personal applications. At the same time, it is not allowed to conduct classes by teachers who conducted discipline at the debtor during theoretical training (autumn / spring semester). In exceptional cases (absence of teachers in this discipline, due to illness, etc.) is allowed conducting classes by teachers who conducted discipline at the debtor during theoretical training (autumn / spring semester).

2.4. The cost of 1 credit in the summer semester is determined for each academic year based on the current amount of tuition fees. Payment is subject to 1/3 of the cost of one discipline credit.

1 credit = contract amount per year / total number of credits per year

2.5. The training and the system for monitoring students' knowledge during the summer semester are identical to the system for organizing the educational process in the academic period.

2.6. Classes for students of the summer semester are held depending on the total number of credits, with a calculation of 20 hours for 2 credits of discipline training. There are 2 disciplines for each week. Within 4 weeks, classes are held in 8 disciplines and exams are taken in them. Examinations are held on each of the Saturdays of the additional (summer) semester after the end of the course. Retaking exams of disciplines of the additional (summer) semester is not allowed.

2.7. A week before the start of the summer semester, a student with academic debt or who wants to study additional courses submits an application addressed to the rector about his intention to participate in the summer semester. Then the student pays the tuition fee in a 3 working days before the start of the summer semester in accordance with the clause 2.4. of this regulation.

2.8. The dean's office compose an individual curriculum for the student and approves it with the rector after the student pays for the summer semester.

2.9. Heads of departments submit to the dean's office and to EMD a list of candidates for teaching disciplines in the summer semester a week before the start of the summer semester.

2.10. The remuneration of teachers in the summer semester is made according to the time rates approved by the decision of the Academic Council.

2.11. According to the personal application of the students and the contract with the teachers, the dean of the faculty submits a report, on the basis of which an order is issued to hold the summer semester.

2.12. Based on the list of disciplines of the summer semester, taking into account the teachers who have signed a contract, a schedule of classes for the summer semester is compiled in the volumes established by the working curricula. Control over the course of studies in this semester is assigned to the deans of the faculties.

2.13. Students who have an academic debt in the state exam "History of Kyrgyzstan" / "Geography of Kyrgyzstan" / "Kyrgyz language and literature" re-study this discipline in the summer semester (4 weeks), but they pass the exam during the work of the State Examination Commission.

3. Final provisions

3.1. In exceptional cases, for example, in case of emergency or due to illness of a student, the summer semester can be organized in parallel with the theoretical studies of the next semester/course. In such cases, if there is payment for the next semester, the student may receive permission to attend classes for the next semester/course without the right to pass the current and semi-annual certification until the full repayment of the academic debt for the previous semester/course is committed.

3.2. In a case of the liquidation of academic debts within the established time limits and according to the submission of the dean of the faculty following the results of the summer semester, the student can be transferred to the next semester / course or admitted to the examination session.

3.3. The student is granted the right to re-study in case of the low transfer score or unsatisfactory results of the summer semester, Re-studying is carried out on a paid basis.

3.4. The student may refuse to re-study by expelling of his own free will. In this case, the student writes an application addressed to the Rector of the University about his expulsion of his own free will.

3.5. A person expelled from the University is issued an academic certificate who have not completed their education in the prescribed form.

3.6. Payment for passing the summer semester is made on credits, according to the price list approved for the current academic year and determined in accordance with the clause 2.4. of this regulation.